

Killeen Independent School District Job Description

Job Title: Audio-Visual Repair Technician II
Department: Audio-Visual Services
Reports to: Lead, Audio-Visual Repair Technician III
FLSA: Non-Exempt

SUMMARY

Install, maintain, upgrade, troubleshoot, repair audio/visual equipment, audio sound systems, and preform periodic equipment maintenance. Respond to audio visual request and service calls assigned by immediate supervisor.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Responsible for reading and interpreting wiring diagrams, schematics, and operation manuals.
- Basic computer skills to include experience with Microsoft applications, basic networking.
- Ability to diagnose audio visual problems by utilizing industry best practices troubleshooting.
- Techniques, technical manuals, diagnostic information of Audio/Visual Equipment including but not limited to Pro-AV, Televisions, CATV systems, interactive systems, projection systems, video cameras, audio systems and operations of integrated AV systems.
- Proficiency in use of test equipment such as multi-meters, power supplies.
- Assembly, wiring, and soldering skills.
- Ability to use hand tools and shop equipment.
- Ability to work outdoors and indoors on motorized lifts and tall ladders.
- Assists with preventive maintenance of district equipment.
- Assisting installation and final hookup of electronic equipment during new installs at campus sites.
- Ability to work in a team environment.
- Ability to prioritize and multi-task.
- Ability to lift up-to 50 lbs. without assistance.
- Perform other activities and responsibilities as directed by the immediate supervisor.
- Other duties as assigned.

EDUCATION and/or EXPERIENCE

- AA degree in Electronics and/or minimum of 2 years experience in general electronics or a closely related field.
- Ability to communicate clearly and effectively with customers who use the AV products.
- Proficiency in problem solving and able to follow a systematic troubleshooting approach.
- Self-starter and display the ability to handle multiple responsibilities.
- Ability to work under pressure and meet deadlines.
- Ability to manage multiple projects and be capable of working in an environment where work priorities can change rapidly.
- Excellent verbal and written communication skills in working with technical and non-technical people.

- Ability to develop and maintain collaborative relationships among all levels of an organization. Ability to work effectively in a team-based environment and a demonstrated willingness to support team on all levels to get the job done.

SUPERVISORY RESPONSIBILITIES

This job does not have any supervisory responsibilities.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the organization.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interests, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand, walk, use hands, handle, feel, climb and balance. The employee is occasionally required to sit, reach with hands or arms, and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative to those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions. The noise level in the work environment is usually quiet.

Revised Date: 01/23/23

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.